

## SHEFFIELD CITY COUNCIL

### INDIVIDUAL CABINET MEMBER DECISION RECORD

The following decision was taken on 21<sup>st</sup> September 2021 by the Executive Member for Climate Change, Environment and Transport.

Date notified to all members: 22<sup>nd</sup> September 2021

The end of the call-in period is 4:00 pm on 28<sup>th</sup> September 2021

Unless called-in, the decision can be implemented from 29<sup>th</sup> September 2021

#### 1. **TITLE**

Procurement of a New Cashless Parking Service for the City Council's Pay and Display Parking Provision

#### 2. **DECISION TAKEN**

That the Executive Member for Climate Change, Environment and Transport approves that a competitive procurement process is tendered for a 4-year contract to supply cashless parking payment services through telephone, web, smartphone application and text platforms with appropriate break points for review.

#### 3. **Reasons For Decision**

1. A service that allows customers to pay by phone, web, smartphone application and online is clearly a popular service that is the preferred method of payment and needs to be maintained.
2. By inviting tenders for this service we will ensure our customers are getting the latest benefits and innovation from the service, while ensuring we receive that service at the best commercial value.

#### 4. **Alternatives Considered And Rejected**

1. We have considered whether we need to continue to offer this service, but the popularity demonstrated by the take up in non-cash payments shows its popularity with customers.
2. We've considered whether cashless payments could be offered just on contactless card readers at pay and display machines alone, but the additional costs of purchase, installation and ongoing maintenance of physical machines would treble the value of the contact. The tender for service provided by phone, text, application, and web is far more cost effective.

5. **Any Interest Declared or Dispensation Granted**

None

6. **Respective Director Responsible for Implementation**

Executive Director, Place

7. **Relevant Scrutiny Committee If Decision Called In**

Economic and Environmental Wellbeing Scrutiny Committee